

Important Links and information for In-Person Instructors

When teaching at UCLA Extension Metro Centers (Gayley Center, Lindbrook Center, DTLA Center), you can talk to front desk staff first but also reach out to respective e-mails/numbers below if you are running late to class:

- Extension Gayley Center, e-mail gayleycenter@unex.ucla.edu or call 310.206.2573
- Extension Lindbrook Center, e-mail lindbrookcenter@unex.ucla.edu or call 310.794.3176
- Extension DTLA Center, e-mail DTLAcenter@unex.ucla.edu or call 213.253.9838

UCLA Extension Audio/Visual Team (for any classroom issues, including locked classrooms):

- Call 310.825.4131
- Monday-Thursday: 8am-10pm
- Friday-Saturday: 8am-4:30pm
- Sunday: as needed

UCLA Community Service Officers Evening Escorts (for someone to walk you to your car safely):

- Call 310.794.WALK (9255)
- Dusk to 1am, 365 days a year (call 15 minutes prior to when you need one)
- <https://police.ucla.edu/cso/evening-escorts>

UCLA COVID-19 and Return to Campus Updates:

- <https://www.uclaextension.edu/ucla-extension-alerts>

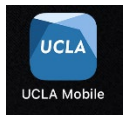
UCLA COVID-19 Action Center* (to upload your vaccination records and update other COVID-19 related info):

- https://uclasurveys.co1.qualtrics.com/jfe/form/SV_3qRLtouCYKzBbH7

Bruin ePermit Portal* (to buy daily parking ePermits):

- <https://bruinepermit.t2hosted.com/Account/Portal>

*Download the UCLA Mobile App to your smart phone to have access to links above at your fingertips



Other Useful Links for All Instructors

Academic Technology & Learning Innovation (ATLI) Office Hours and Contact Info:

- Please contact ATLI with any technical questions you may have with Canvas and other Learning Technology Integration (LTI) or tools on Canvas (e.g. Panopto, Course Syllabus via Concourse, Zoom, Canvas Gradebook)
- E-mail support@unexonline.zendesk.com or call 310.206.2329
- Monday-Friday, 8am-5pm
- ATLI has staff also available via e-mail at support@unexonline.zendesk.com from 5-9pm, Monday-Friday
 - Please indicate "Urgent – Help Needed ASAP" in subject line and provide contact information

Accessing Your UCLA E-mail Account:

- <https://g.ucla.edu/>